

PLATTSMOUTH CITY COUNCIL

January 3, 2022

A meeting of the City Council of the City of Plattsmouth, Nebraska was convened in open and public session at 7:00 o'clock p.m. on January 3, 2022 at Plattsmouth City Hall in Plattsmouth Nebraska. Present were Mayor R. Paul Lambert and Council Members: Sean Minahan, Morgan Muller, Steve Riese, Terry Kerns, Bryan Clark, James Forrest, Doug Derby and Jeanie Brookhouser. Council Members Absent: None. Also present: City Administrator Emily Bausch, City Clerk Sandra J. Meyer and City Attorney Stephen Q. Preston.

This is a regular meeting of the Mayor and City Council of Plattsmouth. Notice of meeting was published on December 23, 2021 in the Plattsmouth Journal. Proof of publication along with the Mayor and Council's Acknowledgment of Receipt of Notice are on file. The Open Meetings Act is posted on the bulletin board in the City Council Chambers. A copy of the agenda and all documents to be discussed is available to the public. All proceedings hereafter shown were taken while the convened meeting was open to the public. We will follow the agenda that was made available to the public. Please silence cell phones.

ITEM 4-CITIZEN DELEGATION

Greg Dutton, 152 Debra Ave.-Voiced his concerns with the “No Parking” on Debra Ave and at the James Street/Debra Ave. “T” intersection, specifically the signage and placement of signs. Mr. Dutton feels it is confusing.

ITEM 5-MAYORAL PROCLAMATIONS

There were no Mayoral Proclamations.

ITEM 6-CONSENT AGENDA

Motion by Brookhouser seconded by Clark to approve the consent agenda as presented:

- A Consider approval of the December 20, 2021 City Council Meeting Minutes
- B Consider approval of claims

Claims Register Report as of 1/3/22

Pay Date: 12/30/21 137112.13
Com Ctr 5338.74
EMS 23169.8
General 17000.46
Library 7291.84
Parks and Cemetery 5759.36
Police 47531.65
Senior Center 3117.65

Street 12700.76
Water and Sewer 15201.87
Various
Vendor Name
AMERICAN FAMILY LIFE 675.58
AMERITAS 15016.46
AMERITAS LIFE INSURANCE CORP 148.12
BLUE CROSS BLUE SHIELD 46719.12
COLLECTION SERVICES CENTER 208.8
COUNTY COURT OF LANCASTER COUNTY NE 25.6
DELTA DENTAL PLAN 2897.6
FIRST STATE BANK NEBRASKA 480.64
INTERNAL REVENUE SERVICE 31889.32
MUTUAL OF OMAHA 2182.52
NEBRASKA CHILD SUPPORT PAYMENT CENTER 115.39
NEBRASKA DEPARTMENT OF REVENUE 5160.45
PLATTSMOUTH COMMUNITY CENTER 64.2

Department : 01 - GENERAL ADMINISTRATION

ALL COPY PRODUCTS INC 246.13
BAIRD HOLM LLP 2567.43
CHARTER BUSINESS 130
FIRST BANKCARD 375.51
KATHRYN SHARP 125
KONICA MINOLTA PREMIER FINANCE 221.16
OFFICE DEPOT INC 296.04
OXEN TECHNOLOGY 5100
PITNEY BOWES INC 226.08
ROGER DAVIS 58
STERICYCLE SHRED IT 114.66
WALKERS INC 71.6
WASTE CONNECTIONS OF NEBRASKA INC 7433.54

Department : 02 - HUMANE/CODE ENFORCEMENT

J P COOKE COMPANY 108.3

Department : 03 - EMS

ALL COPY PRODUCTS INC 8.25
BOUND TREE MEDICAL LLC 1568.38
FIRST BANKCARD 409.7
FORT DEARBORN LIFE INSURANCE CO 43.48
KONICA MINOLTA PREMIER FINANCE 35.78
STERICYCLE INC 93.45
STRYKER SALES CORPORATION 240
WALKERS INC 34.76

Department : 04 - POLICE

ALL COPY PRODUCTS INC 86.48

BARONI ENTERPRISES 15.61
BOMGAARS SUPPLY 4.99
CASS COUNTY SHERIFF 3615
FIRE GUARD INC 133.75
FIRST BANKCARD 956.98
JACKS UNIFORMS & EQUIPMENT 848.82
KONICA MINOLTA PREMIER FINANCE 154.29

Department : 05 - STREET
BOMGAARS SUPPLY 369.58
HD SUPPLY CONSTRUCTION & INDUSTRIAL WHITE CAP 395.09
MENARDS 209.65
MICHAEL TODD & COMPANY INC 166.63
OFFICE DEPOT INC 196.58

Department : 06 - LIBRARY
ADVANTAGE ARCHIVES LLC 3045
ALL COPY PRODUCTS INC 70.17
BAKER & TAYLOR BOOKS 499.19
FIRST BANKCARD 786.41
KONICA MINOLTA PREMIER FINANCE 154.29
STANS BAKERY INC 96
STEPHEN C WARGA 36

Department : 07 - PARKS
BOMGAARS SUPPLY 2.49
CHARTER BUSINESS 39.92
WALKERS INC 14.1

Department : 08 - CEMETERY
BOMGAARS SUPPLY 66.4

Department : 10 - FIRE
ALL COPY PRODUCTS INC 8.24
FIRST BANKCARD 24.99
FORT DEARBORN LIFE INSURANCE CO 131.68
KONICA MINOLTA PREMIER FINANCE 35.78
WALKERS INC 34.74

Department : 11 - SENIOR CITIZEN CTR
CHARTER BUSINESS 154.27
HYVEE 593.15
REINHART FOODSERVICE LLC 1524.49
STRATUS BUILDING SOLUTION OF ARIZONA 219
WALKERS INC 102.18

Department : 16 - ECONOMIC DEVELOPMENT
HEROES MANAGMENT SERVICES LLC 6259

Department : 17 - COMMUNITY CENTER
ALL COPY PRODUCTS INC 34.99
AQUA CHEM INC 1054.67
CHARTER BUSINESS 462.82
FIRST BANKCARD 65.76
KONICA MINOLTA PREMIER FINANCE 186.7
OFFICE DEPOT INC 111.79
STRATUS BUILDING SOLUTION OF ARIZONA 1870
THE WALDINGER CORPORATION 1156.88
WALKERS INC 84

Department : 18 - AQUATIC
CHARTER BUSINESS 39.92

Department : 20 - WATER
BIG RED COMMUNICATIONS 127
BOMGAARS SUPPLY 229.36
CLARK EQUIPMENT COMPANY 25671.14
CORE & MAIN LP 1023.68
DPC INDUSTRIES INC 1224.98
FIRST BANKCARD 210
HACH COMPANY 820.06
HD SUPPLY CONSTRUCTION & INDUSTRIAL WHITE CAP 549.99
HD SUPPLY FACILITIES MAINTENANCE LTD 189.07
MENARDS 610
MISSISSIPPI LIME COMPANY 4483.8
NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LAB 238
NEBRASKA PUBLIC POWER DISTRICT 6546.11
NEBRASKA RURAL WATER 275
OFFICE DEPOT INC 374.79
TRANSWOOD LOGISTICS INC 1147.3
TYLER TECHNOLOGIES 90
WATER & SEWER DEPARTMENT 238.64

Department : 30 - SEWER
BIG RED COMMUNICATIONS 127
BOMGAARS SUPPLY 129.41
CLARK EQUIPMENT COMPANY 25671.14
FIRST BANKCARD 274.34
HD SUPPLY FACILITIES MAINTENANCE LTD 315.51
NEBRASKA PUBLIC POWER DISTRICT 2077.56
OFFICE DEPOT INC 374.79
OLMSTED & PERRY ENGINEERING 93200
TYLER TECHNOLOGIES 90

ROLL CALL: Yes-Minahan, Kerns, Muller, Clark, Riese, Derby, Forrest and Brookhouser. No-None. Absent-None Abstain-None. MOTION CARRIED.

ITEM 7-UNFINISHED BUSINESS

ITEM 7 A

Steve Perry, PE-Olmsted & Perry Consulting Engineers Inc. reviewed the Engineering Services Agreement with Olmsted & Perry Consulting Engineers Inc. for the City of Plattsmouth's Water Supply System Project. This agreement is structured to provide the engineering services associated with the project from the design through construction phases. The total cost for the New Water Supply System is estimated to be \$27,060,000.00. The proposed fixed engineering fee is \$741,000.00 to complete the 30% Preliminary Design Phase (Design, Schematic layouts, alignments, cost estimates and ROW impacts). The 30% Preliminary Design Phase is estimated to take four months to complete based on a January 3, 2022 issuance of Notice to Proceed. Council discussed contract terms. Following discussion, Motion by Brookhouser seconded by Derby to approve the Engineering Services Agreement with Olmsted & Perry Consulting Engineers Inc. for the City of Plattsmouth's Water Supply System Project and authorize the Notice to Proceed with the Preliminary Engineering 30% Design Services. ROLL CALL: Yes-Brookhouser, Clark, Minahan, Riese, Derby, Kerns, Muller and Forrest. No-None. Absent-None. Abstain-None. MOTION CARRIED.

ITEM 7 B

Steve Perry, PE-Olmsted & Perry Consulting Engineers Inc. reviewed Task Order No. 1 to the Engineering Services Agreement with Olmsted & Perry Consulting Engineers Inc. for the New Relocated Wastewater Treatment Plant & Conveyance Project. The Master Engineering Services agreement was approved by Council on July 19, 2021. Motion by Forrest seconded by Brookhouser to approve Task Order No. 1 to the Engineering Services Agreement with Olmsted & Perry Consulting Engineers Inc. for the New Relocated Wastewater Treatment Plant & Conveyance Project and authorize the Notice to Proceed with the Final Engineering Design and Bidding Phase Services. ROLL CALL: Yes-Forrest, Brookhouser, Riese, Derby, Muller, Clark, Minahan and Kerns. No-None. Absent-None. Abstain-None. MOTION CARRIED.

ITEM 7 C

Emily Bausch, City Administrator reminded council they are currently operating under Robert's Rules of Order and reviewed the background and process to draft the Rules of Order presented to council for discussion. Council asked for clarification on the language regarding the counting process. The City Attorney will look at wording to clarify the counting process.

ITEM 8-NEW BUSINESS

ITEM 8 A

Pursuant to publication Mayor Lambert opened a public hearing at 7:59 p.m. to hear public comment and consider the Application for a Class D Liquor License submitted by B&A Mart LLC dba Superior Mart, 906 Webster Blvd., Plattsmouth, Nebraska. No one spoke in favor, opposition or of a neutral nature. Mayor Lambert closed the public hearing at 8:00 p.m.

ITEM 8 B

Motion by Forrest seconded by Derby to give a favorable recommendation to the Nebraska Liquor Control Commission regarding the Application for a Class D Liquor License submitted by B&A Mart LLC dba Superior Mart, 906 Webster Blvd., Plattsmouth, Nebraska. ROLL CALL: Yes-Kerns, Clark, Derby, Brookhouser, Minahan, Muller, Riese and Forrest. No-None. Absent-None. Abstain-None. MOTION CARRIED.

ITEM 8 C

Motion by Brookhouser seconded by Forrest to approve Certification of Compliance of Maintenance Agreement No. 21 QE 1125 Supp 3 between the Nebraska Department of Transportation and the Municipality of Plattsmouth for Calendar Year 2021 and authorize the Mayor to execute the Agreement. ROLL CALL: Yes-Riese, Minahan, Clark, Derby, Brookhouser, Forrest, Muller and Kerns. No-None. Absent-None. Abstain-None. MOTION CARRIED.

ITEM 8 D

Emily Bausch, City Administrator briefly reviewed the Master Professional Service Agreement. Karen Mier, Library Director, informed council this contract is for Polaris Hardware Migration from one server to another. Motion by Brookhouser seconded by Muller to approve a Master Professional Service Agreement with Innovative Interfaces Inc. and an initial Statement of Work for \$600 for the migration of the Polaris System from the Library Server and authorize the Mayor to execute the Agreement and the Statement of Work. ROLL CALL: Yes-Clark, Derby, Forrest, Muller, Riese, Brookhouser, Kerns and Minahan. No-None. Absent-None. Abstain-None. MOTION CARRIED.

ITEM 8 E

Motion by Kerns seconded by Clark to approve the appointment of Nolan W. Snyder as a new member to the Plattsmouth Volunteer Fire Department. ROLL CALL: Yes-Forrest, Riese, Muller, Minahan, Kerns, Clark, Derby and Brookhouser. No-None. Absent-None. Abstain-None. MOTION CARRIED.

ITEM 8 F

Motion by Muller seconded by Brookhouser to approve the Plattsmouth Volunteer Fire Department Membership Roster. ROLL CALL: Yes-Brookhouser, Derby, Clark, Kerns, Minahan, Muller, Riese and Forrest. No-None. Absent-None. Abstain-None. MOTION CARRIED.

ITEM 8 G

Motion by Forrest seconded by Brookhouser to receive a claim submitted by Dave and Amber Peters and refer to insurance for consideration. ROLL CALL: Yes-Muller, Kerns, Brookhouser, Minahan, Forrest, Riese, Clark and Derby. No-None. Absent-None. Abstain-None. MOTION CARRIED.

ITEM 12

8:15 p.m. Motion by Brookhouser seconded by Clark to adjourn. MOTION CARRIED, on a voice vote.

/s/R. Paul Lambert, Mayor

ATTEST:

/s/Sandra J. Meyer, City Clerk