

Plattsmouth Rural Fire Protection District  
Board of Directors Monthly Meeting  
May 7, 2014

**Calling the meeting to order – Acknowledgement of Open Meetings Law**

President Holdridge called the meeting to order at 7:35 pm. President Holdridge acknowledged the Open Meetings Poster located on the wall of the District meeting room/office and available for review. Notice of the meeting was advertised in the Cass Gram, which is an approved publication of the Rural Fire Board and it was posted at the Post Office and on the front door of the rural fire station along with a copy of the agenda.

Board members present were John Holdridge, Shane Parshall, Lynn Vinduska, and Ken Winters with Doug Stander absent.

**Public Forum – Reception of Delegates**

No members of the public addressed the Board.

**Meeting Minutes**

Minutes of the April 2, 2014 meeting were read by Mr. Winters, Recording Secretary. There was one amendment made to the minutes: Motion by Mr. Vinduska and second by Mr. Parshall to approve the minutes as amended.

4 Ayes 0 Nays 1 Absent and not voting: Motion Carried.

**Treasurer's Report**

The following bills were presented for review and approval: Black Hills Energy - \$271.81; CassGram - \$18.00; Sharp's Cleaning - \$30.00; NPPD - \$173.93 (for two months); previous invoices from the City of Plattsmouth carried over from the month of April - \$14,983.67; Nebraska State Forestry Service - \$64.00 for a chain saw and wildland firefighting tools; Front Range Fire Equipment - \$1,402.13 for repairs to the underside of 832; City of Plattsmouth: Insurance Invoice for equipment - \$3,930.27 (this is for apparatus insurance at 100% on District owned trucks and 25.5% on City fire trucks and EMS squads); City of Plattsmouth Invoice #183 Mics. Fire Expenses - \$1,093.42; City of Plattsmouth Invoice #184 EMS Salaries - \$10,564.54; City of Plattsmouth Invoice #185 EMS Mics. expenses - \$1,558.22. Total Disbursements for May 2014: \$34,092.99.

Bank Balances:	PSB – Deposit: \$7,363.45	Balance: \$ 494.26
	CCB – Deposit: \$3,027.82	Balance: \$1,524.75

Mr. Vinduska reported that due to the incorrect taxing of minerals removed from the ground within the rural fire district, we will need to return \$707.55 to the county in excess taxes. Also discussed during the Treasurer's Report was correspondence with Kansas State Bank regarding funding for the refurbishment of the Forestry water tender, discussed the needs for the upcoming budget for the District, and discussed the need to meet with the City regarding the EMS Budget Advisory Committee.

Motion by Mr. Vinduska and second by Mr. Winters to pay all bills and accept the Treasurer's Report.

4 Ayes 0 Nays 1 Not Present: Motion carried.

**Old Business**

**Inter-local Agreement Negotiation Committee Report:**

The City has submitted a single letter in answer to the Board's three letters from August 18, 2012 letters from the District Board. However, the response from the City contains inaccurate information. No action is taken on this issue since negotiations are suspended indefinitely at this time.

**Inter-local Agreement Budget Committee Report:**

The City has submitted a single letter in answer to the Board's three letters from August 18, 2012 letters from the District Board. However, the response from the City contains inaccurate information and has been submitted to the District's Legal counsel for review. No action is needed since negotiations are suspended indefinitely at this time. The Finance Committee will arrange to have our annual meeting with the City regarding their EMS Budget asking of the City of Plattsmouth.

**Worker's Compensation Insurance Coverage for RFD only firefighter:**

The City has submitted a single letter in answer to the Board's three letters from August 18, 2012 letters from the District Board. However, the response from the City contains inaccurate information and has been submitted to the District's Legal counsel for review. No action is needed at this time since negotiations are suspended indefinitely.

**Property/Liability/Worker's Compensation/Vehicle Insurance Coverage Committee:**

The committee continues to work with insurance providers in an effort to obtain cost information for insurance coverage. The committee will have a proposal to submit to the Board as a part of the budget process for the next budget year. The Committee has gathered additional information and will submit this to the specialized provider in the coming weeks.

**Plattsmouth Rural Fire District Fire Department Constitution, By-Laws and Standard Operating Guidelines:**

The Fire Department had the first reading of the By-Laws and Constitution at their last meeting. There was some discussion of changes to be made and will entertain additional recommendations prior to the second reading. The main changes are regular meeting times to 7:00 pm and roll call at 7:30 pm. Once the second reading has taken place, the department will return the document with all changes for the Rural Board to act on.

**Website Development Committee**

Mr. Winters, Mr. Morehouse, and others continue to work on this project. Mr. Morehouse is developing a list of hardware needs for the desktop computer we will use to have access to the web for updates and members that are working on the project to have access to the site. Due to work conflicts this past month, this committee has not met.

**EMS Committee**

Mr. Winters and Mr. Parshall are continuing the process of finalizing options for the District to pursue for EMS operations in the District.

**New Business**

**Fire Chief's Report:**

**Roster:** One change to the roster this past month.

**Calls:** 23 total calls, 13 District and 10 City.

**Rural Water District Issue:** Chief discussed looking into backflow prevention devices. He has been talking the RWD #1 manager regarding this issue. One RWD #1 board member attended fire department training last month. They drafted out of Penny Lake and timed a resupply evolution to just north of 84<sup>th</sup> Street from Penny Lake and back to demonstrate the time it will take to supply water to a fire in that area. Chief discussed dry fire hydrants. Chief is also going to look at other procedures for water supply in certain areas of the District. Lastly, the RWD #1 sent a letter to the President of the RFD Board asking for a liaison from the board to the RWD. President Holdridge appointed Mr. Winters to serve as liaison. Representatives from all 4 rural fire boards will meet with the RWD to work out differences. More to come.

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**Forestry Tanker:** Due to the high number of grass fires this past month, the truck work has been delayed some. Assistant Chief Dudek is keeping in touch with Mr. Osterloh for progress. Tank is off the truck and at the sand blaster. Once the tank repairs are complete the inside of the tank will be coated.

**Water Rescue Boats:** Looking to schedule boat servicing. Costs will be around \$500.00.

Motion by Mr. Winters and second by Mr. Vinduska to approve the Chief's Report to include changes in the department roster. 4 Ayes 0 Nays 1 Not Present: Motion carried.

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**EMS Director's Report:**

There was no report from the EMS Director as he was not present at the meeting nor did he send a representative from the EMS Department. The last meeting the EMS Director attended was the October 2012 meeting. In early 2012, City Administrator Erv Portis obligated Mr. Wood to attend at least 4 Rural Fire District Board meetings per year.

**Plattsmouth Volunteer Firefighter's Association:** Nothing to report.

**Executive Session:** No Executive Session was needed.

**Board Member Comments**

Mr. Winters will be attending the annual Nebraska State Volunteer Firefighter's Association Fire School in Grand Island on May 16, 17, and 18 and will be taking a class on recruitment and retention of volunteers. Mr. Winters will report back at the next meeting.

**Next Meeting**

The next regular District Meeting will be held June 4, 2014 at 7:30 pm.

**Motion to adjourn:** Motion by Mr. Winters second by Mr. Vinduska to adjourn. Motion carried at 9:16 pm.

Respectfully submitted by:

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Ken Winters, Recording Secretary