

Plattsmouth Rural Fire Protection District  
Board of Directors Monthly Meeting  
June 3, 2015

Calling the meeting to order – Acknowledgement of Open Meetings Law

President John Holdridge called the meeting to order at 7:37 pm. President Holdridge acknowledged the Open Meetings Poster located on the wall of the District meeting room/office and available for review. Notice of the meeting was advertised in the Cass Gram, which is an approved publication of the Rural Fire Board and it was posted at the Post Office and on the front door of the rural fire station along with a copy of the agenda.

Board members present were: President John Holdridge, Lynn Vinduska, Ken Winters, Doug Stander, and Shane Parshall.

Visitors present were: Mike Wilson, Fire Chief; Ms. Janet McCartney Chairperson of the Cass County Board of Commissioners and a resident of the District; Mr. Roger Wehrbein, resident of the District; Mr. Paul Lambert, Mayor of Plattsmouth; Mr. Steve Riese, President of the Plattsmouth City Council; and Terry Kerns, member of the Plattsmouth City Council.

Public Forum – Reception of Delegates

Mrs. McCartney addressed the Board as a resident of the District. She handed a written Open Records request to President Holdridge seeking: "... a copy of your research documentation used to determine that you can create an EMS Taxing District that shows that the levy will be outside of the County Levy. All documents requested include but are not limited to any and all: letters, emails, memorandums, notes, committee meeting minutes and/or notes, regardless of the form, paper, electronic, or otherwise, in which the Rural Fire Board or any member maintains such documents." Mrs. McCartney also requested: "... a copy of all minutes of the Plattsmouth Rural Fire Board Open Meetings for the years 2012, 2013, 2014, and the current meetings of 2015." Mrs. McCartney made no other verbal requests or statements in this regard.

Next, as Chairperson of the County Commissioners, Mrs. McCartney stated that the county is researching the "I Am Responding" dispatching software (which the Plattsmouth Rural Fire Protection District has already purchased and the Plattsmouth Volunteer Fire Department is using) and is looking to provide this program to all departments of the County as a back-up dispatching program for the Cass County 911 Center.

Meeting Minutes

Minutes of the May 6, 2015 regular monthly meeting: Motion by Mr. Vinduska and second by Mr. Parshall to waive reading of the minutes and approve the minutes as submitted by the recording secretary to the Board members in advance of the meeting. 5 Ayes 0 Nays. Motion Carried.

Treasurer's Report

The following bills were presented for review and approval: NPPD - \$80.87; Mullenax Auto Parts - \$33.94 for parts; Higgins Hardware - \$21.99 for parts; Omaha Door - \$335.00 for repairs; CassGram - \$18.00; Sharp's Cleaning - \$30.00; Murray Insurance Agency - \$2,016.00 insurance coverage; City of Plattsmouth Invoice #226 - \$1,806.88; Black Hills Energy - \$97.65; City of Plattsmouth Invoice for fuel -

\$844.35; City of Plattsmouth Invoice #222 - \$9,936.38; City of Plattsmouth Invoice #221 - \$1,286.96; City of Plattsmouth Invoice #220 - \$3,119.69; City of Plattsmouth Invoice #219 - \$5,177.13; City of Plattsmouth Invoice #218 - \$670.82; City of Plattsmouth Invoice #223 - \$2,875.78; City of Plattsmouth Invoice #224 - \$136.42; City of Plattsmouth Invoice #225 - \$5,673.37; City of Plattsmouth Invoice #217 - \$2,917.12. Total expenditures: \$3,939.71.

PBS: Deposits: \$ 32,878.17	Balance: \$ 8,568.64
CCSB: Deposits: \$ 12,328.87	Balance: \$ 9,511.56

Motion by Mr. Winters and second by Mr. Stander to pay all bills as submitted and accept the Treasurer's Report. 5 Ayes 0 Nays. Motion carried.

#### Old Business/Committee Reports

Inter-local Agreement Negotiation Committee Report: No Report. No Meetings Scheduled or Planned

Inter-local Agreement Budget Committee Report: Mayor Lambert handed President Holdridge a letter advising of the scheduled date and time of the Inter-Local Budget Advisory Committee Meeting for June 23<sup>rd</sup> at 6:30 pm. No opportunity to ask for an alternate date or a request from the City of Plattsmouth asking for alternative dates in the event the District's Committee Members could not attend was included in the correspondence from the City of Plattsmouth as had been in years past.

Insurance Coverage for PRFD: No Report

Plattsmouth Rural Fire District Fire Department Constitution, By-Laws and Standard Operating Guidelines: SOG's are still being reviewed for updating as these are the primary guidelines used for department operations. They will report back.

#### Cass County EMS Committee:

No Report

#### Website Development Committee:

Work continues on this project and it remains a work in progress. One item discussed by Mr. Winters is the need to have a dedicated outbound email address for the District to use to send out correspondence. Mr. Winters received a derogatory email from an individual that he considered offensive and aimed at him personally regarding an email sent on behalf of the entire District Board regarding canceling a meeting between the City and District that had been previously scheduled. Mr. Winters and the Website Committee will be working on this.

#### Future Planning Committee Meeting:

No Report at this time.

#### New Business:

Fire Chief Report: Fire Chief Wilson reported:

Calls for Service: Total of 19 fire calls for the month: 11 rural and 8 city.

Roster: The Chief submitted the latest roster by email. One of the two members that were at risk for removal from the department due to lack of participation met with the officers and had his probation period extended.

Mics:

- A total of 14 fire calls for the previous month, 8 rural and 6 city.
- Currently working on the budget with a couple of areas that will require an increase.
- No new capital improvements in the upcoming budget, but are looking at nozzle replacements, based on how many can be repaired first. The department has an 8 year plan in place for capital improvements and he will do some research on this plan and report back.
- The water rescue boats have been in for maintenance. Had to replace the fuel tank on Trevor I and Trevor II has some wiring issues as well as needs new navigation lights and search lighting. The lights have been ordered. This will be a self-help project and Mr. Winters offered to assist.
- The ladder rack on 832 has a bad hydraulic cylinder needing replaced. Committee is researching repair options.
- Will now be utilizing 831 (City Pumper) as the first out responding unit on City fire calls to relive the strain placed on 832.
- Air compressor has been serviced and air quality has been tested. SCBA's are next. There are 2 SCBA's needing new regulators, unsure if they are City, Rural, or both.
- New LEOPS is in from Cass County Emergency Management Agency. Chief said some minor changes need to be made as it relates to Plattsmouth Fire.
- The Cass County Roads shop is needed badly by the Plattsmouth Volunteer Fire Department to address future growth and other needs. Having this property will address needs of both the City and Rural, such as ISO deviancies, training for Plattsmouth Fire and EMS, as well as other Cass County emergency responders. A long discussion took place regarding this topic. Chief said that the fire department is not prepared or ready for this property at this time. Board members noted that the fire department isn't who would take occupancy of the facility, but the District would and it would take time and funds to ready the property for the department. This would not be the responsibility of the fire department to make those improvements/changes. Chief stated he didn't think it was his place to address the need to the County Commissioners.

*of the interlocal agreement*

Motion was made by Mr. Winters, seconded by Mr. Parshall, to accept the Fire Chief's Report as presented to include the roster changes.

5 Ayes 0 Nays: Motion carried.

EMS Director's Report.

There was no report from the EMS Director as he was not present at the meeting nor did he send a representative from the EMS Department. The last official communication from the EMS Director was April of 2014. Mayor Lambert, at a past District Meeting, stated he would contact the EMS Director regarding providing a monthly report to the District.

Plattsmouth Volunteer Firefighter's Association: The Association is looking to use donation funds to rent a SCBA mask test fitting machine to fit masks for the volunteer firefighters. This cost would be \$250.00 per month. The PVFFA is also considering purchasing their own test fit machine since this task is an annual requirement.

Executive Session:

Motion by Mr. Winters, second by Mr. Vinduska, to enter into executive session at 8:56 pm for the discussion of negotiation strategy and for the protection of individuals for the public good. 5 Ayes 0 Nays: Motion Carried.

The Board exited session at 10:09 pm. No action was taken.

Board Member Comments: No Comments by the members.

Next Meeting

The next regular District Meeting will be held July 1, 2015 at 7:30 pm.

Motion to adjourn

Motion to adjourn by Mr. Winters with a second by Mr. Stander: 5 Ayes 0 Nays: Motion carried at 10:09 pm.

Respectfully submitted by:

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Ken Winters, Recording Secretary